



Amusement Devices at Wanaka A & P Show 2024 Supporting Documents

**Amusement Park operators are deemed to be contractors under Wanaka A & P Shows
Health & Safety Management Plan**

Company Name: _____

Submit the documents below if available.

Document	YES	NO	N/A
✓ Indemnity Insurance Certificate (copy)			
✓ Copy of current Engineering Certificates & Registrations supplied			
✓ Risk Management Register or Hazard Register			
✓ Training / Competency Register (internal and external, licences, ce and completed courses)			
✓ Audit reports			
✓ Safe Operating Procedures			
✓ Health & Safety Policy			
✓ Recent local authority acknowledgement and signoff			

1. *Name of Person in charge of Amusement Devices:*

Email: _____

Cell No: _____

2. *Persons working on the amusement activites:*

Name: _____ Age of person: _____

Name: _____ Age of person: _____

3. *Training Held by each worker - (this should be included in the training register)*

4. *Set-up signage/plan:*

CONTRACTOR ASSESSMENT DECLARATION

Amusement Devices at Wanaka A & P Show 2024

I/WE hereby confirm that the responses given are true and accurate and that the persons employed or subcontractors engaged by me/us:

- (a) Have the appropriate qualifications, certifications, skills and experience to carry out the work I/WE have been engaged to undertake safely; and
- (b) Will adhere to applicable health and safety legislation for Amusement Devices Regulations 1978 , revision December 2013, the Health and Safety at Work Act 2015) and Wanaka A & P Show health and safety policy and procedures. Available on website or on request.
- (c) The Company undertakes to advise Wanaka A & P Show of any alterations, additions or amendments to the information given in this document.
- (d) We have a comprehensive drug and alcohol policy to ensure that their workplaces have zero tolerance for this type of serious substance risk. Signing this declaration is an acknowledgement that the Contractor, their Sub-contractors and workers will abide by this policy. A copy of this policy and procedures can be available on request.
- (e) The contractor acknowledges that they will advise Wanaka A & P Show within 5 working days of an Improvement or Prohibition notice issued by Worksafe. This includes all workplaces where the contractors have been involvement with.
- (e) The contractor acknowledges that as part of the contracted work to be undertaken, there may be a requirement for the contractor to work alone and unsupervised. As part of this procedure, the contractor acknowledges that they have the necessary Safe Operating Procedures (SOPs) in place to allow the contracted work to proceed safely.
- (g) All forms and documents supplied are true and accurate copies. If there have been any alterations or additions to any of the documents supplied, the contractor accepts it is their responsibility to advise Wanaka A & P show of those changes, either in writing or electronically.

Contractor Sign off Declaration

This contract will be reviewed annually and will include contractor health and safety performance, and compliance, before review. Failure to comply with the Wanaka A & P Show Health & Safety Policy could be a reason not to renew the contract.

Company Name:	
Person completing form:	Position:
Signature:	Date:
Email Address:	
Phone	Mobile